

**Enrolled Minutes of the Sixty-fourth Regular or Special Meeting
For the Twenty-Eighth Highland Town Council
Regular Plenary Business Meeting
Monday, June 25, 2018**

The Twenty-Eighth Town Council of the Town of Highland, Lake County, Indiana met in its regular plenary meeting on Monday, June 25, 2018 at the special starting time of 6:30 O'clock P.M. in the regular place, the plenary meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

The Town Council President, Mark A. Herak presided. The Town Clerk-Treasurer, Michael W. Griffin, was present to memorialize the proceedings. The meeting was opened with Councilor Konnie Kuiper reciting the Pledge of Allegiance to the Flag of the United States of America and offering a prayer.

Roll Call: Present on roll call were Councilors Bernie Zemen, Mark Herak, Dan Vassar, Konnie Kuiper and Bernie Zemen. Councilor Steven Wagner was absent owing to a work commitment. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

Additional Officials Present: Rhett L. Tauber, Town Attorney; Peter T. Hojnicki, Police Chief; John M. Bach, Public Works Director; William R. Timmer, Jr., CFOD, Fire Chief; Alex M. Brown, CPRP, Parks and Recreation Superintendent; Kathy DeGuilio-Fox, Redevelopment Director; and Kenneth J. Mika, Building Commissioner were present.

Also present: Ed Dabrowski, IT Consultant (Contract); and Larry Kondrat of the Waterworks Board of Directors were also present.

Minutes of the Previous Meetings: The minutes of the regular meeting of 11 June 2018, were approved by general consent.

General Orders and Unfinished Business:

- 1. Proposed Ordinance No. 1676.1641-D:** An Ordinance To Amend Ordinance No. 1641 Fixing The Wage And Salary Rates Of The Elected Officers, The Non-Elected Officers, And The Employees Of The Town Of Highland, Indiana Particularly Amending Pay Associated With Certain Special Detail Overtime Assignments In The Police Department.

Councilor Vassar introduced and moved the consideration of Proposed Ordinance No. 1676.1641-D at the same meeting of its introduction. Councilor Zemen seconded. Upon a roll call vote, a unanimous vote being necessary, there were four affirmatives and no negatives. The motion passed. The ordinance could be considered at the same meeting of its introduction.

Councilor Vassar moved the passage and adoption of Ordinance No. 1676.1641-D at the same meeting of its introduction. Councilor Kuiper seconded. Upon a roll call vote, a two-thirds vote being necessary, there were four affirmatives and no negatives. The motion passed. The ordinance was passed and adopted at the same meeting of its introduction.

**ORDINANCE No. 1676.1641-D
of the
TOWN of HIGHLAND, INDIANA**

AN ORDINANCE to AMEND ORDINANCE No. 1641 FIXING THE WAGE and SALARY RATES of the ELECTED OFFICERS, the NON-ELECTED OFFICERS, and the EMPLOYEES of the TOWN of HIGHLAND, INDIANA PARTICULARLY AMENDING PAY ASSOCIATED WITH CERTAIN SPECIAL DETAIL OVERTIME ASSIGNMENTS in the POLICE DEPARTMENT.

WHEREAS, Title 36, Article 1 Chapter 4 of the Indiana Code confers certain general corporate powers on the several units of government in Indiana;

WHEREAS, Section fifteen of that chapter specifically provides that a unit of government may fix the level of compensation of its officers and employees; and

WHEREAS, I.C. 36-5-3-2 further provides in pertinent part that the town legislative body shall provide reasonable compensation for the other town officers and employees;

WHEREAS, I.C. 36-5-3-2(b), still further provides that the Town Legislative body shall, by ordinance fix the compensation of its own members and the Town Clerk-Treasurer;

WHEREAS, I.C. 36-5-3-2(c) still further provides that the compensation of an elected town officer may not be changed in the year for which it is fixed, nor may it be reduced below the amount fixed for the previous year;

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, now desires to amend the ordinance that was adopted to fix the compensation of its elected officers, appointed officers and employees of the Town for the year 2017 and thereafter as amended;

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, now desires to fix the compensation of its elected officers, appointed officers and employees of the Town for the year ensuing and thereafter; and,

WHEREAS, The Town Council of the Town of Highland, as the town legislative body, now desires to particularly modify fix the compensation of its police department for its special details and overtime for the year ensuing and thereafter,

NOW, THEREFORE, BE IT HEREBY ORDAINED by the Town Council of the Town of Highland, Lake County, Indiana, that the Wages, Salaries, and special detail levels of the Officers and Employees of the Town of Highland, are hereby established and fixed, pursuant to the provisions indicated herein and as follows:

Section 1. That Section 10 subdivision (G) of Ordinance No. 1641 be amended by repealing it in its entirety and replacing with a successor subdivision, to be styled as Section 10 subdivision (G) which shall read as follows:

Section 10. *Metropolitan Police Department.* That subject to the provisions of this ordinance, the salary and wages for the non-elected officers and employees of the Town of Highland are hereby fixed for its **Metropolitan Police Department** as follows:

(G) Special Detail Pay Provisions:

- (1) *Special Patrol Zone Details.* Overtime provisions of the Compensation and Benefits Ordinance notwithstanding, the Special duty/Highland Grove or other Special Patrol Zone detail will be paid at the following described rate:

Fixed at an hourly rate as set forth in an agreement or memorandum approved and authorized by ordinance of the municipality providing for special patrol zones and related agreements, pursuant to and as provided in Sections 9.10.250 through 9.10.280 of the Highland Municipal Code, which authorize Special Patrol Zones. A copy of such agreement must be on file in the office of the Clerk-Treasurer, pursuant to IC 36-5-4-14.

- (2) *Select Details.* Overtime provisions of the Compensation and Benefits Ordinance notwithstanding, the following special assignments or details will be paid at 1.5 times the actual composite rate of pay of the assigned officer provided that officers above the rank of sergeant shall be paid at the rate associated with the rank of sergeant, plus the actual longevity.
 - (a) Special Community Events sponsored by the Municipality by one or more of its executive Departments, agencies, or councils;
 - (b) Mobile Park Patrol
 - (c) Special patrol
- (3) *Other details.* Overtime provisions of the Compensation and Benefits Ordinance notwithstanding, any special assignments or details not otherwise described herein for which no other provision applies, such special details or overtime assignments will be paid at 1.5 times the actual composite rate of pay of the assigned officer provided that officers above the rank of sergeant shall be paid at the rate associated with the rank of sergeant plus the actual longevity.
- (4) *Grant Supported Details.* Overtime provisions of the Compensation and Benefits Ordinance notwithstanding, the following special assignments or details will be paid at 1.5 times the composite rate (base rate plus longevity rate) of the assigned officer for hours performing the special assignment,

provided such rate is lawful and authorized under the terms of the supporting grant and the actual rate is fully funded by the grant source:

- (a) Lake County Task Drug Task Force
 - (b) Grant Supported Special Law Enforcement Detail(s) or Patrols
 - (c) (OWI; DWI; Sobriety Checks/Domestic Violence Duties/)
- (5) No rate of pay may be fixed for any regular duty or special detail or described employment, regardless of the source of funds, that has not been authorized or provided for in this Wage and Salary Ordinance as amended in effect or the Compensation and Benefits Ordinance as amended and in effect;

Section 2. That all portions of ordinances in conflict with this ordinance are hereby repealed and are of no further force nor effect;

Section 3. (A) That an emergency exists for the immediate taking effect of this Ordinance, which, subject to the provisions of this ordinance, shall become effective and shall remain in full force and effect from **June 1, 2018** after its passage and adoption, pursuant to any effective dates herein described and until its repeal or amendment by subsequent enactment;

(B) That any actions contemplated and made lawful by this ordinance undertaken prior to its passage and adoption that would be lawful under its provisions, are hereby ratified and approved, pursuant to IC 36-1-4-16;

(C) That the Clerk-Treasurer shall have authority to implement the provisions of this ordinance pursuant to the authority expressly set forth in IC 36-5-6-6 (a) (3) & (4).

Introduced and Filed on the 25th day of June 2018. Consideration on same day or at same meeting of introduction sustained a vote of 4 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

DULY ORDAINED and ADOPTED this 25th Day of June 2018, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed/defeated by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

/s/Mark A. Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5; IC 36-5-2-10.2)

2. Proposed Ordinance No. 1677: An Ordinance To Amend Chapter 2.05 of the Highland Municipal Code, Modifying Study Session Start Times, Making Further Clarifying Language To Meetings, Duties Of The Town Council And Related Matters.

Councilor Zemen introduced and moved the consideration of Proposed Ordinance No. 1677 at the same meeting of its introduction. Councilor Vassar seconded. Upon a roll call vote, a unanimous vote being necessary, there were four affirmatives and no negatives. The motion passed. The ordinance could be considered at the same meeting of its introduction.

Councilor Zemen moved the passage and adoption of Ordinance No. 1677 at the same meeting of its introduction. Councilor Vassar seconded. Upon a roll call vote, a two-thirds vote being necessary, there were four affirmatives and no negatives. The motion passed. The ordinance was passed and adopted at the same meeting of its introduction.

**ORDINANCE No. 1677
of the
TOWN OF HIGHLAND, INDIANA**

AN ORDINANCE TO AMEND CHAPTER 2.05 OF THE HIGHLAND MUNICIPAL CODE, MODIFYING STUDY SESSION START TIMES, MAKING FURTHER CLARIFYING LANGUAGE TO MEETINGS, DUTIES of the TOWN COUNCIL and RELATED MATTERS

WHEREAS, IC 36-1-3-2 and IC 36-1-3-6(b)(1) confer upon all local units the powers that they need for the effective operation of government as to local affairs and prescribe the manner and form of enactment for any such exercise of power;

WHEREAS, Title 36, Article 1, Chapter 5 of the Indiana Code provides that the legislative body of a unit shall codify, revise, rearrange, or compile the ordinances of the unit into a complete, simplified code excluding formal parts of the ordinances;

WHEREAS, The legislative body of this unit, the Town of Highland, is the Town Council, pursuant to IC 36-1-2-9(5) and IC 36-5-2-2;

WHEREAS, The present general and permanent ordinances of the Town of Highland, formally codified in 2012, are in need of technical and substantive modifications not confined to any particular Title, Article or Chapter but nevertheless desirable to further improve and perfect the Code;

WHEREAS, The Town Council, is persuaded that it is necessary and desirable to adopt the several technical and substantive modifications confined to Chapter 2.05 to further improve and perfect the Code; and,

WHEREAS, The purpose of this amending ordinance is to clarify and update language in Chapter 2.05 regarding Town Council meetings, fix new start time for the standing study sessions of the Town Council and related matters,

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY the Town Council of the Town of Highland, Lake County, Indiana, as follows:

Section 1. That Section 2.05.130 of the Highland Municipal Code is hereby amended repealing it in its entirety and amending it with a new section, to be numbered Section 2.05.130, which shall read as follows:

2.05.130 Meetings of the Town Council

(A) The types of meetings that may be convened by the Town Council include, regular plenary meetings, special meetings, executive sessions, adjourned meetings, and regular study sessions.

1. What constitutes a meeting shall be governed by IC 5-14-1.5-2 and this Code.
2. *Plenary meetings* shall be convened based upon an established standing day and time, at which matters are brought before the town council either by its specific action or by an agenda assembled according to this chapter, for its consideration and possible dispositive action. These meetings will be conducted with the customary formality associated with such meetings according to the prevailing law and the selected parliamentary authority.
3. *Study sessions* shall be distinguished from plenary meetings as they shall be conducted with less formality and with no votes or final actions of a dispositive nature unless provided otherwise by proper notice, pursuant to IC 5-14-1.5 et seq.
4. *Special meetings* shall be convened at a different time and date from the regular plenary meetings or study sessions to consider and act upon only one or more items as set forth in the notice and call of the meeting.
5. *An adjourned meeting* is a meeting convened as a continuation of a meeting which preceded it and at which the items of business were not able to be completed. The adjourned meeting shall take up at the point where the previous meeting ended, addressing the business remaining from the prior meeting and be confined only to those matters, unless special notice is provided under IC 5-14-1.5 et seq.
6. *An executive session* is a meeting from which the public is barred from attending to record and observe and may only be convened according to the provisions and purposes set forth in IC 5-14-1.5-6.1.

(B) Except as otherwise provided herein, the town council shall hold regular plenary meetings on the second and fourth Monday of each month, which shall begin at 7:00 p.m.

(C) Except as otherwise provided herein, the town council shall hold ~~work~~ study sessions on the first and third Monday of each month, which shall begin at 6:30 p.m. In addition, the town council shall hold brief ~~work~~ study sessions before each regular ~~or~~ plenary meeting of the town council, beginning at 6:30 p.m.

(D) Town council plenary meetings or study sessions may be cancelled by a majority vote of the town council or by direction of the town council president.

(E) Town council plenary meetings may be rescheduled by a two-thirds vote of the elected members of the town council.

(F) The town council shall have the authority to hold such other ~~regular~~ meetings, as described in this section as it may deem necessary or desirable provided such meetings be held pursuant to IC 5-14-1.5 et seq.

(G) The town council, when necessary or desirable, shall hold Executive sessions pursuant to IC 5-14-1.5-6.1 and Section 2.05.170 of this Code only for the purposes authorized therein.

(H) The Town Clerk-Treasurer shall memorialize the proceedings of all meetings pursuant to IC 5-14-1.5 et seq., HMC Section 2.05.100, and HMC Section 2.10.030 (C)(9).

Section 2. That Section 2.05.030 of the Highland Municipal Code is hereby amended repealing it in its entirety and amending it with a new section, to be numbered Section 2.05.030, which shall read as follows:

2.05.030 Powers and duties.

(A) The town council may:

- (1) Adopt ordinances and resolutions for the performance of functions of the town;
- (2) Purchase, hold, and convey any interest in property for the use of the town; and
- (3) Adopt and use a common seal. (IC [36-5-2-9](#)) [Code 2000 § 30.03].

(B) the town council shall:

- (1) By ordinance fix the compensation of its own members, the town clerk-treasurer and provide reasonable compensation for other town officers and employees, pursuant to IC 36-5-3-2.
- (2) Pass and adopt a budget pursuant to IC 36-5-3-3 and IC 6-1.1-17 et seq.
- (3) Elect officers pursuant to IC 36-5-2-7 and HMC section 2.05.040.
- (4) Perform such other actions as required by law or local ordinance.

Section 3. That Section 2.05.040 subdivision (D) of the Highland Municipal Code is hereby amended repealing it in its entirety and amending it with a new section, to be numbered Section 2.05.040 Subdivision (D), which shall read as follows:

2.05.040 President and town executive – Vice-president.

(D) If there is no duly selected presiding officer at a meeting described in this section and at the first meeting called following a quadrennial municipal election, the clerk-treasurer shall preside, call the roll, determine a quorum and chair the meeting until such time as the town council shall elect a president from its membership, which shall be the first business in order.

Section 4. That Section 2.05.340 of the Highland Municipal Code is hereby amended repealing it in its entirety and amending it with a new section, to be numbered Section 2.05.340, which shall read as follows:

2.05.340 Temporary suspension of rules – Amendment of rules.

(A) The Town Council shall have the authority to make rules by resolution that are in addition those set forth in this code to govern its meetings or to manage the business that comes before it.

(B) Except for those set forth by ordinance or in this Code, the rules of the council described in this section may be temporarily suspended, altered or amended, by concurrence of a majority vote of all the council members then in office.

Section 5. That this ordinance shall be effective from and after its passage and adoption, as evidenced by the signature of the Town Council President and attested thereto by the Clerk-Treasurer, all pursuant to IC 36-5-2-10 and IC 36-5-2-10.2.

Introduced and Filed on the 25th day of June 2018. Consideration on the same day or at same meeting of introduction sustained on a vote of 4 in favor and 0 opposed, all pursuant to IC 36-5-2-9.8.

DULY ORDAINED AND ADOPTED this 25th day of June 2018, by the Town Council of the Town of Highland, Lake County, Indiana, having passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Mark A. Herak, President (IC 36-5-2-10)

ATTEST:

**Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)**

3. Works Board Order No. 2018-24: An Order Finding and Determining Certain Personal Property of the Municipality as No Longer Needed For The Purposes For Which Originally Acquired Or Have Been Left In The Custody Of An Officer Or Employee Of The Town Of Highland And Have Remained Unclaimed For More Than One (1) Year or Have Been Deemed Worthless and of No Market Value, and Further Authorizing And Approving Disposal Or Transfer Of Said Property.

Councilor Zemen moved to the passage and adoption of Works Board Order No. 2018-24. Councilor Kuiper seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The order was adopted.

THE TOWN OF HIGHLAND
BOARD OF WORKS ORDER NO. 2018-24

AN ORDER FINDING And DETERMINING CERTAIN PERSONAL PROPERTY OF THE MUNICIPALITY AS NO LONGER NEEDED FOR THE PURPOSES FOR WHICH ORIGINALLY ACQUIRED OR HAVE BEEN LEFT IN THE CUSTODY OF AN OFFICER OR EMPLOYEE OF THE TOWN OF HIGHLAND AND HAVE REMAINED UNCLAIMED FOR MORE THAN ONE (1) YEAR OR HAVE BEEN DEEMED WORTHLESS AND OF NO MARKET VALUE, And FURTHER AUTHORIZING And APPROVING DISPOSAL OR TRANSFER OF SAID PROPERTY

WHEREAS, The Town Council for the Town of Highland is the Works Board of the Municipality pursuant to IC 36-1-2-24(3) and

WHEREAS, The Town Council has been advised by the Metropolitan Police Department that several items of personal property particularly, several computers whose warranties have expired, all owned by the municipality are no longer needed for the purposes for which it was originally acquired, pursuant to IC 5-22-22; and

WHEREAS, The Metropolitan Police Chief in consultation with the IT Consultant has recommended that disposal of the personal property be authorized, all pursuant to the provisions of IC 5-22-22 et seq.;

WHEREAS, The Metropolitan Police Chief has further recommended that disposal of the personal property be executed by the purchasing agent and authorize the transfer to the Gary Police Department, by way of private sale, all pursuant to the provisions of IC 5-22-22, sections 3, 6 and 10;

WHEREAS, The Town Council has been advised by the Office of Clerk-Treasurer that several items of personal property particularly, several computers whose warranties have expired, all owned by the municipality are no longer needed for the purposes for which it was originally acquired, pursuant to IC 5-22-22; and

WHEREAS, The Clerk-Treasurer, in consultation with the IT Consultant has recommended that disposal of the personal property be authorized, all pursuant to the provisions of IC 5-22-22 et seq.;

WHEREAS, The Clerk-Treasurer has further recommended that disposal of the personal property be executed by the purchasing agent and demolished, all pursuant to the provisions of IC 5-22-22, sections 3, 6 and 8;

WHEREAS The Town Council now desires to favor the recommendation and take those steps necessary to authorize and approve a disposal of personal property of the municipality pursuant to the applicable law,

NOW, THEREFORE, BE IT ORDERED by the Town Council of the Town of Highland, Lake County, Indiana:

Section 1. That the Town Council of the Town of Highland acting as the works board, hereby finds and determines the following:

(A) That there are certain articles of personal property possessed or owned by the municipality, that are no longer needed, unfit for the purposes for which they were acquired, pursuant to IC 5-22-22-3; or,

(B) That these same articles of personal property possessed or owned by the municipality, that have been left in the custody of an officer or employee of the Town of Highland and have remained unclaimed for more than one (1) year, pursuant to IC 5-22-22-3; or,

(C) That these same articles of personal property possessed or owned by the municipality, that may be deemed worthless or no market value as the estimated costs the sale and transportation of the property exceed the property value, pursuant to IC 5-22-22-8;

(D) That they these items of personal property are more particularly described in **an exhibit** attached to and incorporated in this works board order;

(E) That the value of any single item of personal property is less than one thousand dollars (\$1,000), **and** that all the items of personal property together are less than \$5,000, all pursuant to IC 5-22-22; and,

(F) That the transfer by private sale without resort to notice of those items of personal property of the Highland Police Department to the Gary Police Department be hereby found to be authorized and lawful;

(G) That the remaining items of personal property of the municipality be hereby found to be worthless property and its demolition is found to be authorized and lawful;

Section 2. That the Metropolitan Police Chief is hereby authorized and instructed to cause a lawful disposal or transfer of the personal property identified in this Works Board Order by public or private sale or transfer without advertising pursuant to IC 5-22-22-6;

Section 3. That the Clerk-Treasurer in consultation with the IT Consultant is hereby authorized and instructed to cause a lawful disposal or demolition of the personal property identified in this Works Board Order without advertising pursuant to IC 5-22-22-8;

Section 4. That no proceeds are expected but should proceeds arise, any and all proceeds yielded from the lawful disposal or transfer authorized by this order shall be deposited with the Office of the Clerk-Treasurer, where such proceeds shall be deposited to the credit of the proper fund.

BE IT SO ORDERED.

DULY ADOPTED and ORDERED BY the Town Council of the Town of Highland, Lake County, Indiana, acting as the Board of Works, this 25th day of June 2018 having passed by a vote of 4 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of
HIGHLAND, INDIANA**

Mark A. Herak, President (IC 36-5-2-10)

Attest:

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer (IC 33-42-4-1; IC 36-5-6-5)

Exhibit of Personal Property for Disposal

Description of Item	Estimated Value of Item	Serial (Service) Numbers	Model Year	Direction for Deposit of Proceeds (If any are realized)				
				Police Pension Fund	Corporation General Fund	Federal Forfeiture and Seized Assets Fund	Local Forfeiture and Seized Assets Fund	Municipal Cumulative Capital Development Fund
POLICE DEPARTMENT								
1 DELL Latitude Computer E6430ATG	1.00	7WLXMX1	2013		X			
2 DELL Latitude Computer E6430ATG	1.00	9VHXMX1	2013		X			
3 First Mobile FM-D-ATG-E	1.00	02011	2013		X			
4 First Mobile FM-D-ATG-E	1.00	02008	2014		X			
5 DELL OPTIPLEX 7020 DESKTOP COMPUTER	5.00	4DF3R22	2014		X			
Other Municipal Departments								
1 DELL OPTIPLEX 790 DESKTOP COMPUTER	0.00	9KCOQ31	2012		X			
2 DELL OPTIPLEX 780 DESKTOP COMPUTER	0.00	1H6JDQ1	2011		X			
3 DELL OPTIPLEX 780 DESKTOP COMPUTER	0.00	1H5KDQ1	2011		X			
4 DELL OPTIPLEX 780 DESKTOP COMPUTER	0.00	1H5LDQ1	2011		X			
5 DELL OPTIPLEX 780 DESKTOP COMPUTER	0.00	6965GN1	2011		X			
6 DELL OPTIPLEX 780 DESKTOP COMPUTER	0.00	3B65GN1	2011		X			
7 DELL OPTIPLEX 780 DESKTOP COMPUTER	0.00	62PKQN1	2011		X			
8 DELL OPTIPLEX 760 DESKTOP COMPUTER	0.00	D7WGFK1	2010		X			
9 DELL OPTIPLEX 760 DESKTOP COMPUTER	0.00	D7VNFK1	2010		X			
10 DELL OPTIPLEX 760 DESKTOP COMPUTER	0.00	D7VFKF1	2010		X			
11 DELL OPTIPLEX 760 DESKTOP COMPUTER	0.00	D7VMFK1	2010		X			
12 DELL OPTIPLEX 760 DESKTOP COMPUTER	0.00	D7VWFK1	2010		X			
13 DELL OPTIPLEX 755 DESKTOP COMPUTER	0.00	4Y91GF1	2009		X			
14 DELL OPTIPLEX 755 DESKTOP COMPUTER	0.00	BY91GF1	2009		X			
15 PRECISION COMPUTER	0.00	GTBT131	2007		X			

END of EXHIBIT

4. Authorizing the proper officer to publish legal notice of a public hearing to consider additional appropriations in the amount of **\$7,000** in the **Redevelopment General Fund**.

Councilor Zemen moved to authorize the proper officer to public legal notice for a public hearing regarding the proposed additional appropriations as stated. Councilor Vassar seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The proper officer was authorized.

Comments from the Town Council:

- **Councilor Bernie Zemen:** *Chamber of Commerce Co-Liaison • IT Liaison • Liaison to the Board of Waterworks Directors • Liaison to the Community Events Commission.*

Councilor Zemen acknowledged the Building Commissioner, who reported briefly on matters before the Advisory Board of Zoning Appeals.

Councilor Zemen and the IT Director (Consultant/Contract) engaged in a colloquy regarding the handling of the unfit computers described in the Works Board Order just passed. It was noted that the hard drives are removed and specifically destroyed.

- **Councilor Dan Vassar:** *Liaison to the Park and Recreation Board.*

Councilor Vassar acknowledged the Parks and Recreation Superintendent, who offered a brief survey of the forthcoming Independence Day events and noted that the annual Festival would begin on Friday June 29, 2018 and run through and including July 4, 2018.

Councilor Vassar also shared that Highland Babe Ruth would be conducted a special event on Thursday, June 28 at 6:00 p.m., at which Joey Pottorf, who dresses as BATMAN to stand for good, will throw out the first pitch at Kane Field in Highland.

- **Councilor Steve Wagner:** • *Advisory Board of Zoning Appeals Liaison.*

Councilor Wagner was absent owing to a work related matter.

- **Councilor Konnie Kuiper:** • *Fire Department, Liaison • Chamber of Commerce Co-Liaison.*

Councilor Kuiper acknowledged the Fire Chief who offered caution regarding Fireworks use for the upcoming Independence Day holiday.

- **Councilor President Mark Herak:** *Town Executive • Chair of the Board of Police Pension Trustees • Budget and Finance Chair • Liaison to the Board of Sanitary Commissioners • Town Board of Metropolitan Police Commissioners, Liaison.*

The Town Council President acknowledged the Fire Chief who reviewed the current Highland Municipal Code provisions (*Highland Municipal Code Chapter 9.80*) regarding use of fireworks by residents.

The Town Council President acknowledged the Clerk-Treasurer who noted that the he was compiling the budget calendar for the FY 2019 budget.

Comments from Visitors or Residents:

1. Larry Kondrat, 8115 4th Place, Highland, asked for clarification regarding the property tax impact from Economic Development Areas. He also inquired whether the taxes collected on incomes from a new business in a town with more incomes would remain with the town. With leave from the Town Council, there was a colloquy between Mr. Kondrat and the Town Clerk-Treasurer who explained that the current allocations were based on incomes in Lake County without regard to what city or town the income was earned and then distributed to the cities, towns and county based upon tax levy ratios, noting that the actual ratio for the public safety LIT was different than the ratio used for the Economic Development LIT.

2. Tim Falk, 3004 Lincoln Street, Highland, expressed concern for the insalubrious condition of a house located at 3007 Hess Drive. Mr. Falk presented photographs of the location to represent the condition about which he expressed concerns.

With leave from the Town Council, the Building Commissioner indicated that he was aware of the location and that some code enforcement activity was already undertaken. However, the Building Commissioner indicated that he would follow-up and assay the progress at the site.

3. Frank Bond, 3003 Hess Drive, Highland, also expressed concern regarding the insalubrious condition of a house located at 3007 Hess Drive. He expressed concern regarding mouse infestation.
4. Terry Steagall, 8577 Kleinman Road, Highland, again appealed to the Town Council to consider passing a resolution regarding the Maya Energy Plant issue, raised in prior meetings. He further expressed concern about the recent issue with the United States Attorney General and the so-called zero-tolerance approach to southern border entry, particularly leading to the separation of parents and children.
5. Diane Dzurochak, 2908 Cambridge Way, Highland, also supported the request for action by the Town Council regarding the Maya Energy Project. Ms. Dzurochak indicated that even attending meetings of the Little Calumet River Basin Development Commission to obtain more information, without success.
6. Larry Kondrat, 8115 4th Place, Highland, inquired about a previous inquiry regarding a road condition that required attention. With leave from the Town Council, Councilor Vassar indicated that he had conferred with the Operations Director regarding the matter.
7. Marsha Novak, 9340 Kleinman, Highland, identified herself as the Chair of the Highland Democratic Precinct Organization, reported receiving calls expressing concerns about flooding in Highland. Ms. Novak asked about projects and streets repairs that may be addressing these concerns.

With leave from the Town Council, the Town Council President explained that projects were underway to address the concerns shared by Ms. Novak.

Ms. Novak also expressed concerns about the Maya Energy Project and the possibility of contaminants getting into the river.

8. Terry Steagall, 8577 Kleinman Road, Highland, also expressed concerns about the May Energy Project causing contaminants to get into the river.
9. Jack Rowe, 2731 Norman Street, Highland, announced a fundraiser on August 19, 2018 to take place at the Wicker Park Social Center styled "*You are Not Alone*", raising money to benefit for Suicide Prevention. Mr. Rowe provided information flyers to the Town Council and the Clerk-Treasurer.

Payment of Accounts Payable Vouchers. There being no further comments from visitors or residents, Councilor Vassar moved to allow the vendors accounts payable vouchers as filed on the pending accounts payable docket, covering the period **June 12, 2018 through June 25, 2018** and the **payroll dockets for May 25 and June 8, 2018**. Councilor Kuiper seconded. Upon a roll call vote, there were four affirmatives and no negatives. The motion passed. The accounts payable vouchers for the vendor docket were allowed, payments allowed in advance were ratified, the payroll dockets listed were ratified and for all remaining invoices, the Clerk-Treasurer was authorized to make payment.

Vendors Accounts Payable Docket:

General Fund, \$21,715.32; Motor Vehicle Highway and Street (MVH) Fund, \$18,104.70; Law Enforcement Continuing Education, Training, and Supply Fund, \$3,173.12; Information and Communications Technology Fund, \$21,489.29; Civil Donation Fund, \$486.21; Special Events Non-Reverting Fund, \$12,717.83; Police Pension Trust Fund, \$3,796.60; Municipal Cumulative Development Fund, \$30,646.26; Traffic Revenue and Law Violations Fund, \$8,110.50; Total: \$120,239.83.

Payroll Docket for payday of May 25, 2018:

Council, Boards and Commissions, \$8,217.00; Office of Clerk-Treasurer, \$13,913.82; Building and Inspection Department, \$8,600.74; Metropolitan Police Department, \$111,981.08; Fire Department, \$3,472.47; Public Works Department (Agency), \$70,897.06; and Police Pensions, \$67,734.90. Total Payroll: \$284,817.07.

Payroll Docket for payday of June 08, 2018:

Council, Boards and Commissions, \$0.00; Office of Clerk-Treasurer, \$13,316.77; Building and Inspection Department, \$8,642.29; Metropolitan Police Department, \$129,371.89; Fire Department, \$3,137.55; Public Works Department (Agency), \$66,027.58; and Police Pensions, \$0.00. Total Payroll: \$220,496.08.

Adjournment of Plenary Meeting. Councilor Vassar moved that the plenary meeting be adjourned. Councilor Zemen seconded. Upon a vote *viva voce*, the motion passed. The regular plenary meeting of the Town Council of Monday, June 25, 2018 was adjourned at 7:31 O'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer